

**Louisiana Real Estate Commission**  
**State of Louisiana**  
Office of the Governor

JEFF LANDRY  
GOVERNOR



TAYLOR F. BARRAS  
COMMISSIONER OF ADMINISTRATION

**JANUARY 16, 2025**  
**MEETING MINUTES**

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On Thursday, January 16, 2025, the Louisiana Real Estate Commission (“LREC” and/or “Commission”) conducted its regularly scheduled, monthly meeting in-person and at the Commission’s domicile office located at 9071 Interline Avenue, Baton Rouge, LA 70809 in accordance with La. R.S. 37:1430 *et seq* and other applicable law.

**Commission Members Present:**

Mr. Joseph Pappalardo, Jr., Chair (Sup. Ct. Dist. 7)	Ms. Synde Devillier, Vice Chair (Sup. Ct. Dist. 6)
Mr. Theodore Major, Secretary (At-Large)	Ms. Hanna Chustz (Sup. Ct. Dist. 5)
Mr. Tony Cornner (3 <sup>rd</sup> Congress. Dist.)	Ms. Paula Duncan (Sup. Ct. Dist. 3)
Mr. Jeff Free (Sup. Ct. Dist. 2)	Ms. Doneva Halphen (Sup. Ct. Dist. 1)
Ms. Carole Horn (At-Large)	Mr. Matt Ritchie (Sup. Ct. Dist. 4)
Ms. Gladys Smith-Coward (Sup. Ct. Dist. 5)	

**Commission Members Absent:**

None

**Staff Present:**

Ms. Summer S. Mire, Executive Director	Mr. Thomas E. Devillier, Dep. Dir./Exec. Counsel
Ms. Arlene C. Edwards, General Counsel	Mr. Rhett Bordelon
Ms. Karen Carey	Ms. Dusty Evans

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Ms. Malissa Fowler

Mr. Mark Gremillion

Ms. Telly Hollis

Ms. Allison OToole

Ms. Courtney Stafford

Mr. Jeremy Travis

Ms. Nikki Wallace

Ms. Sloane Watts

Ms. Jenny Yu

### **Others Present:**

Ms. Caitlyn Connelly, Court Reporter

Mr. Wardell Coward

Mr. Matthew Ritchie, Jr.

### **I. CALL TO ORDER**

Chairman Pappalardo called the meeting to order at or about 10:00 a.m. A roll call was conducted in open meeting. See attendance detailed above. Secretary Major led the invocation, and Chairman Pappalardo led the Pledge of Allegiance.

### **II. PLAQUE PRESENTATION**

Chairman Pappalardo presented Commissioner Duncan with a plaque commemorating her time as chairman in 2024.

### **III. OATH OF OFFICE – 2025 LREC OFFICERS**

Commissioner Duncan led a “passing of the Gavel” presentation to Chairman Pappalardo. Commissioner Duncan also led Oath of Office presentations for Chairman Pappalardo, Vice Chairman Devillier, and Secretary Major.

### **IV. PUBLIC COMMENTARY**

None.

### **V. APPROVAL OF DECEMBER 19, 2024 REGULAR MEETING MINUTES**

Vice Chair Devillier made a motion, which was seconded by Commissioner Smith-Coward, and unanimously approved to adopt the minutes of the December 19, 2024 Regular Meeting (Exhibit A) as written and circulated.

### **VI. PERSONAL APPEARANCES**

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1. Case No. 2024-2335; In re: Chanda L. Hall: Ms. Hall requested an eligibility determination and applied for authorization to obtain reinstatement from suspension in accordance with R.S. 37:1430 *et seq.* Ms. Hall was placed under oath by Ms. Connelly. Mr. Devillier presented information regarding hearing procedure and questioned Ms. Hall, who objected to the inclusion of certain elements of the proposed *Findings of Fact, Conclusions of Law, and Order* and related exhibits (Exhibit B). After a brief discussion, Commissioner Halphen made a motion, which was seconded by Commissioner Ritchie, to introduce all exhibits submitted *en globo*. A roll call vote was conducted and the motion passed unanimously. Mr. Devillier provided the commissioners with additional information on the case, including details that led to Ms. Hall appearing before the Commission. Ms. Hall then proceeded with her testimony. Commissioner Ritchie made a motion, which was seconded by Commissioner Halphen, to deny Ms. Hall's authorization to obtain reinstatement from suspension in accordance with law. A roll call vote was conducted and the motion passed unanimously.

### VII. COMMITTEE REPORTS

1. Budget. Commissioner Cornner reported regarding the Commission budget report (Exhibit C).

2. Education. Vice Chair Devillier and Ms. Mire discussed the continuing education guidelines taskforce and also stated that they will be meeting to discuss the commercial alternative to the Mandatory Course topic.

3. Legal / Legislative. None.

4. Standardized Forms. Commissioner Halphen stated that the committee will begin work on updates to Mandatory Forms beginning in May.

5. Technology. None.

### VIII. EXECUTIVE DIRECTOR REPORT

1. License Renewal Update. Ms. Mire presented the final annual renewal period statistics to the Commissioners.

2. ARELLO Mid-Year Conference. Ms. Mire reminded the Commissioners to register for the upcoming ARELLO conference in April.

3. Annual Oversight Reports. Ms. Mire stated there are a number of annual oversight reports due on behalf of the Commission. She stated that she and Mr. Devillier will work with staff to have those completed and presented to the Commissioners at the next meeting in February.

4. Upcoming Projects. Ms. Mire provided an update on a few upcoming building projects. Ms. Mire stated the new HVAC system should be installed this summer. Ms. Mire also stated that the state procurement office has approved the Commission's landscaping request, and the project is moving forward. Finally, Ms. Mire discussed renovations to the hearing room, stating that

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Mr. Travis has received proposals for upgrades to the audio/visual equipment.

5. Legislative Session. Ms. Mire reminded the Commissioners that the legislative session will open in April. Ms. Mire informed the Commissioners that the Commission does not have any major legislation they plan to present, but if they have any legislation they'd like to bring to the table, now is the time.

6. Additional Projects. Ms. Mire addressed a few projects she would like to see the Commission complete this year. The first being a comprehensive rules review. Ms. Mire stated that recent legislation requires the Commission to complete a comprehensive rules review to eliminate any outdated rules. Mr. Devillier will be tasked with completing this report and will present it to the Commission later this year. Additionally, Ms. Mire stated that she and Ms. Carey will work to complete upgrades to the Commission's IT servers. Ms. Mire will present more information on this project at the next meeting. Finally, Ms. Mire stated that she will work with staff on an updated strategic plan this year.

### **IX. UNFINISHED BUSINESS**

None.

### **X. NEW BUSINESS**

None.

### **XI. EXECUTIVE SESSION**

None.

### **XII. ADJOURNMENT**

Vice Chair Devillier made a motion to adjourn, which was seconded by Commissioner Chustz, and unanimously approved.